

**REGULAR MEETING
BOARD OF DIRECTORS
FRIENDS OF ARVADA FIRE PROTECTION DISTRICT 501(c)(3)
7903 Allison Way, Arvada, Colorado 80005
August 11, 2016**

President Harrington called the June 16, 2016 Friends of Arvada Fire Protection District (FAFPD) Board meeting to order at 8:01 a.m.

ATTENDANCE

Board members present:

Katie Fisk, Vice President
Lacey Jackson, Treasurer
Sue Steward, Director
Chris Werhane, Director

Also present:

Bob Loveridge, Ex Officio

Board members absent:

Deanna Harrington, President
Tracy Vitale, Secretary
Rob Widom, Ex Officio

ADDITIONS TO AGENDA

None.

APPROVAL OF MINUTES

Director Steward made a motion to approve the minutes from the June 16, 2016 regular meeting as presented. Director Werhane seconded. The motion passed unanimously.

TREASURER'S REPORT – Jackson

AS of 7/31 total for all accounts: \$10,381.00

2017 Budget

Treasurer Jackson has no information from anyone on budget items for next year, she will send information to Director Werhane in a spreadsheet and he will work on the budget. We will pull numbers and suggestions together and finalize at the October meeting.

REQUESTS FOR FUNDING

Old

- None.

- Old: None.

The bill for the Stryker cot was paid. President Harrington asked if we have pictures of the cot in service. We will get photos and a write up from EMS Chief Dave Mitchell.

New

- We will wait on deciding whether to pay for the pint glasses that are overstock from EMS week at AFPD. We can discuss this in October when we are closer to the Odyssey Brewery fundraiser.

FUNDRAISING UPDATES

School House Update

- Proceeds from last one-day event: \$335.99
- No information has been received regarding the 10% donation from the week of their re-opening after the fire. Treasurer Jackson is still following up and have not yet heard back.

Beer Tapping with Odyssey

- Treasurer Jackson Met with Odyssey Beerwerks on July 14^t. She is working with Ryan Weir of the Union on this event. Suggesting a Beer Tapping on September 17th as an all day event opening at noon. Will have food truck and band. They are brewing a sample Irish Red Ale. For the fundraiser, we could have a percentage of the sales that day, or if it's an annual event, they may do small batch brews with a portion going to both the union and FAFPD. Funds for this event will all come to FAFPD but will be earmarked for the 9/11 memorial.

New:

- NONE on the horizon.

OLD BUSINESS

Vice President Fisk reported that we reviewed the Governance Best Practices Training at the July 7th round table discussion. The below Options were developed from this meeting and and from email suggestions submitted by Board members not present on the 7th:

- Teaming up (with Arvada Fire) to support collective well-being.
- Teaming up (with Arvada Fire) to support a thriving community.
- Teaming up (with Arvada Fire) to support the well-being of all.

Treasurer Jackson commented that the FAFPD aren't really working as a "team" with Arvada Fire, so proposed the below suggestions:

- Teaming up to support the well-being of Arvada Fire and the community.
- To support the collective well-being of Arvada Fire and the community.

- To support the well-being of Arvada Fire and the community.
 - 4 Votes + 1 ex-officio
- Director Steward will send an email to all board members with the above options and ask the other members to send a response by Monday close of business.
- Vision Statement
 - Tabled until the next meeting.
 - Values (4 or 5 key words)
 - Will table until next meeting.
 - FAFPD Volunteers – Harrington
 - Deanna was absent so this will be tabled until Oct meeting.
 - Status of the program and how it relates to FAFPD
 - Arvada Chamber Membership (\$190/year) – Steward
 - No update now. Vice President Fisk and Director Steward still need to follow up.
 - FAFPD Supporters (t-shirts, hats, etc.)
 - This topic is tabled. Treasurer Jackson will email group when more information about the Odyssey beer tapping
 - Bylaws
 - Treasurer Jackson has been in communication with two attorneys. The board will need to finish the mission, vision, values, and name before we proceed. These changes will add slightly to cost, but will not be substantial.

COMMITTEE REPORTS

FAFPD Car Fest (Committee Chair: Tracy Vitale)

Bob Loveridge reported for first time show it was very successful. 118 cars registered to show with an unofficial count of 1,000 attendees. Treasurer Jackson reported we are still waiting on invoices and sponsorship information, but initial guess is about \$4,000. WE had a very favorable response from both participants and spectators.

Treasurer Jackson stated concerns about some emails that were sent out about the car show that did not mention the Friends of Arvada Fire and the email signature alluded to Hot Times Kool Kars. We need to refocus to emphasize that this is from and about FAFPD. Vice President Fisk was also impressed by the event and heard a lot of very good feedback. We need a meeting with the Car Show committee to summarize lessons learned. Apex Parks and Rec staff were happy with the way the field was left which is optimistic for next year. A suggestion was made to solicit feedback on the show.

A suggestion was made to have President Harrington send out a Thank you from FAFPD to thank everyone who attended and volunteered to get everyone was missed in the other emails.

Director Werhane motioned and Treasurer Jackson seconded to authorize the Car Show Committee to move forward and get started for next year's show.

Ex Officio Loveridge will email Treasurer Jackson some information on in-kind donations such as the dash plaques and the DJ.

NEW BUSINESS

- Possible change of name to "Friends of Arvada Fire" – Fisk
 - Director Steward mad a motion to change the name of the group from Friends of Arvada Fire Protection District to Friends of Arvada Fire. Treasurer Jackson seconded. With no further discussion, the motion passed.

- New Logo – Fisk
 - Vice President Fisk suggested that we don't need a separate meeting to decide on a logo contest. We could push out via AFD website and through social media.
 - Discussion was held about launching the rebrand at AFD Safety Day. We need a booth and a Fire Boot at Safety Day to discuss ideas, propose the logo "contest" of some kind to get ideas (via Facebook and/or internal at AFD). Either launch the contest at Safety Day or launch rebrand at Safety Day. Nothing was decided on this matter.

Information sharing and additional items

- Director Steward suggested we could use a shade awning for a booth and tables & chairs to be prepared for events. Director Werhane suggested a printed table covering. We may be less likely to lose it, and can use inside and out. Check with Deanna for pricing.

Agenda Items for Next Regular Meeting

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Upcoming Events/Important Dates:

- Thursday, October 13, 2016 8:00 am – Regular Board Meeting – possible extension of time for 30 minutes

ADJOURNMENT

Move to adjourn the FAFPD Board meeting: Katie Fisk

Motion seconded: Lacey

Time meeting adjourned at: 10.04

Sue Steward, Assistant Secretary