

**REGULAR MEETING
BOARD OF DIRECTORS
FRIENDS OF ARVADA FIRE PROTECTION DISTRICT 501(c)(3)
7903 Allison Way, Arvada, Colorado 80005
June 8, 2017, 3:30 p.m.**

CALL TO ORDER

ATTENDANCE

ADDITIONS TO AGENDA

APPROVAL OF MINUTES

The Regular Meeting Minutes for April 13, 2017 were omitted from the agenda packet. Jennifer will send to the Board to approve via email.

TREASURER'S REPORT

Chris Werhane

The written report was included in the agenda packet. Expenses during the first quarter 2017 were higher than the income; however, the opposite was true for the last quarter.

Jennifer reported that donations year-to-date from all sources have been \$4,353.82.

Jennifer moved to approve the financials as presents. Sue seconded. The motion passed unanimously.

WEBSITE REVIEW

Robert Goodrum

Events Page – Formsite Pro Trial has been implemented to use for registration forms This software connects to Paypal. Bob asked that the vehicle color be added to the registration form and that the Carfest logo be added to the events page. Jennifer to send the Carfest logo and flyer to Robb.

Robb will try to assign an entry number as well as the registration number to the form. Chris will check to see if the entry is tax deductible. Jennifer will prepare vendor and sponsor forms to be added to the website and will send to Robb

FUNDING REQUESTS

Request for CERT Packs

This funding request was received from Charlie. The City has submitted a grant request, which is still in process. The board asked for more information regarding why funding is being requested now, When the first academy will be held, have these backpacks been included in the grant, and what the turnaround time for purchasing the backpacks would be. Jennifer moved to table the funding request until this information is received. Katie seconded. The motion passed unanimously.

OLD BUSINESS

Logo Contest - Following discussion the board decided to open a logo contest to AFD members. It was recommended that a disclaimer be included in the information stating that the logo will become sole property of FAFPD. Jennifer will send out an email opening the contest with a follow-up email a week after. If there are no acceptable submissions, board members will try to develop one. Jennifer moved to approve the logo contest as decided. Mark seconded. The motion passed unanimously.

Volunteer Program – Items to be included in the onboarding procedure included vetting procedure, education, primary contact for their job descriptions. Sue will check on vetting procedures. Before the program is officially announced, the two people who have already indicated interest will be contacted. The idea is to start small with help for the Carfest.

NEW BUSINESS

Bank – The current bank's online system is difficult to navigate, there are not very many locations, a location is needed that is closer to the Post Office and board members. Board members were very supportive of trying researching a credit union option such as Bellco, Sooper, or Public Service as opposed to a bank. Sue moved to research and find an option more suited to our needs. Jennifer seconded. The motion passed unanimously.

COMMITTEE AND ORGANIZATION REPORTS

FAFPD Car Show – Bob Loveridge

Bob requested that the Carfest be promoted on the Arvada Chamber site. Jennifer will contact the Chamber for assistance in promotion.

Quotes for printing of the flyer by an outside printer were expensive for color. Bob stated that color was necessary for the image of the show, especially as there will be several high-end vehicles included. Jen suggested an alternative of black on the buff color for some of the flyers. This would have a classic look. Sue will speak to the Chief regarding printing 5000 of the half-sheet color copies of the flyer. If 5000 is unacceptable, she will ask about printing 2500 black on buff and 2500 in color.

The Seagrave's will be in the Apex P&R show on Father's Day. The Seagraves will be in the show and help will be needed to pass out the flyers at that time.

The Car Show Committee FAFPD Board members will be needed on the day of the show. People should let bob know their availability, including when and how many hours.

INFORMATION SHARING AND ADDITIONAL ITEMS

Agenda Items for Next Regular Meeting -

CERT Funding Request
Bank Selection

Upcoming Events/Important Dates -

- Fundraiser Updates:
- Golf Tournament - June 8 – Sue and Mark reported that the putting contest netted \$378.28. They recommended splitting into two shifts next year with two people each shift.
- Car Show – August 6 – Bob Loveridge
- Old Dodge at Odyssey Beerwerks – September 16 – Deanna with Lacey

ADJOURNMENT

Katie adjourned the meeting at 5:20 p.m.



Jennifer Enochs, Secretary