

**REGULAR MEETING
BOARD OF DIRECTORS
FRIENDS OF ARVADA FIRE PROTECTION DISTRICT 501(c)(3)
7903 Allison Way, Arvada, Colorado 80005
October 18, 2017, 3:30 p.m.**

CALL TO ORDER

3:30 pm

ATTENDANCE

Present

Sue Steward
Deanna Harrington
Mark Ferguson
Chris Werhane
Jennifer Enochs
Charlie Gilbert
Robb Goodrum
Bob Loveridge

Absent

Katie Fisk – Deployed Houston
Robert Widom

ADDITIONS TO AGENDA

Add Cookbook Sale to New Business

APPROVAL OF MINUTES

Mark made a motion to approve the minutes from the August 10, 2017 meeting with a correction showing the CERT Class on the 12th and 14th. Chris seconded. The motion passed unanimously.

TREASURER'S REPORT

Chris Werhane

The Board will need to vote on a 2018 budget in December. Purchases for Arvada Fire

Income for the year is 1000% over projected. Income from events is only at 50% of projected at \$2500 of the projected \$5000. This does not include proceeds from events that have gone to the 9-11 Memorial. We are over budget on event expenses.

Checking – \$29,228.08

Savings – \$16,320.93

Paypal is unknown at this time.

Deanna moved to approve the financial report as presented. Jennifer seconded. The motion passed unanimously.

Chris noted that he plans to close out the Guarantee Bank accounts in November.

FUNDING REQUESTS

Update on CERT Team

Charlie Gilbert

Charlie reported that there was a class of 14. 12 of the 14 will be responding members. He showed the kit that was purchased per the funding request. Medical supplies added were masks, tourniquets, and safety glasses.

Funding for Dave's Locker

Dave Matus has expressed a desire to add more knee scooters to the inventory as there are only two now and this is a highly requested item. He also needs supplies such as crutch tips and pads and cleaning supplies. Dave's Locker funds received to date are over \$400. It was asked if the Board would consider a funding request for the amount in the account for these purchases. Jennifer was directed to have Dave complete a Funding Request as this is within the FAFPD mission.

OLD BUSINESS

Logo

Jennifer Enochs

Jennifer presented three possible logo alternatives for Board consideration. The Board asked that a three-color logo be developed with the addition of the 501c3 notation. Jennifer and Michelle Cherniske will work on revisions and submit alternatives for an email vote.

Volunteer Program

Sue Steward

Sue asked what positions would require a background check? Would one be needed for some administrative tasks, or help with events, etc. Positions with individual access to minors or those with access to funds would probably require checks. She asked what kind of information we need from them. The Board suggested a letter such as the one requested for Board members including who they are, why they would like to be a part, and what would they want to do for everyone plus a basic background check for specific positions. Sue will update and bring back.

NEW BUSINESS

Lagniappe Chili Cook-Off and Silent Auction

Deanna Harrington

The Chili Cookoff is on December 5th at Kline's with set-up at 4:30. CRR will handle everything up to the point of having the chili at the location. At the event, they will work with Magara who supplies the tortillas and the water. Deanna will check with the Auxiliary regarding coming to help. There will be a suggested donation of \$5. Holiday safety House at Station 1 at the same time.

A subcommittee will be working with Magara. She does posters and gathers donations from local businesses. There will be Old Dodge T-shirts and glasses to sell.

Deanna Harrington Resignation

Deanna has submitted her resignation from the Board effective the end of the year.

Cookbooks

Amanda Pollard, the Operations Assistant, would be glad to put together a Fire Department Cookbook. Suggestions were to have three recipes from each shift and station and sell for \$10 each. Possibly have it out and ready for sale for the holidays. It was suggested that she collaborate with the Auxiliary.

COMMITTEE AND ORGANIZATION REPORTS

Odyssey Old Dodge Beer Tapping Report

There is lots of food still left over. Jennifer will sort out what can be kept for next year and split the rest between the stations.

Sue will contact Ryan Weir regarding appointing a new Union representative to the Board. .

INFORMATION SHARING AND ADDITIONAL ITEMS

Agenda Items for next Regular Meeting:

Budget, Union Office for FAFPD? (Locking file cabinet and shelves)

Upcoming Events/Important Dates:

School House next year. Donation letter encouraging giving sent to past givers (send From FAFPD email to friends, as well?)

Next Meeting December 14, 2017.

ADJOURNMENT

Jennifer moved to adjourn the meeting. Charlie seconded. The motion passed unanimously. The meeting adjourned at 5:05p.m.



Jennifer Enochs, Secretary