

**REGULAR MEETING
BOARD OF DIRECTORS
FRIENDS OF ARVADA FIRE PROTECTION DISTRICT 501(c)(3)
7903 Allison Way, Arvada, Colorado 80005
June 18, 2019 3:30pm**

CALL TO ORDER

Sue called the meeting to order at 3:35pm

ATTENDANCE

Rob Goodrum, Katie Fisk Cooper, Mark Ferguson, Sue Steward, Charlie Gilbert,
Guest - Bob Wilson, Car Show – Sooze Gilbert

ADDITIONS TO AGENDA

King Soopers gift card change added to Old Business

APPROVAL OF MINUTES

Mark approved the minutes and Rob seconded for April's meeting – minutes were approved unanimously

TREASURER'S REPORT

- Chris Werhane
 - Balance Sheet
 - Total Assets, \$48,867.10
 - Total Liabilities and Equity, \$48,867.10
 - Profit & Loss
 - Net Income, -\$10,925.27
 - There have been multiple funding requests and less income coming in – upcoming Car Show is our largest fundraising event and this event will increase the amount of income coming in.
- Question raised by Chris, Is there a limit on the number of meetings that a person can miss? Sue and Katie reviewed bylaws for guidance and did not see any number of required meetings to attend. Chris stated that he has missed a few meetings due to being out of town and tries to call in when he can. The group agreed the Chris brings a certain skill set to the team and acknowledged that Chris contributes a lot of time outside of regularly scheduled meetings.

FUNDRAISING

Car Show (Notes in Committee Report)

FUNDING REQUEST

- No new requests for this meeting

OLD BUSINESS

- Tracking Volunteer Hours (Katie)
 - Colorado state gives \$25.43 for volunteer hours
 - Tracking volunteer hours will help with the financial statements and end of year reporting, hours will go toward an in-kind donation to FAFPD, Katie will review the hours

from January to current time by logging the names and times of the meetings. In search of template to use for volunteer hour tracking.

- 360 Camera has an outstanding balance, Sue is looking for someone with purchasing power and time to contact 3-4 vendors for this one request
 - Funding request – need to update the form to track if there is more than one vendor for the form – moving forward, FAFPD will state that funding requests from different vendors be on separate forms
- King Soopers gift cards – moved to community rewards program
 - Mark will look into this new program and report back at next meeting

NEW BUSINESS

- Request from President to Secretary - Notes from meeting to be sent out a few days after the meeting ends for people to review

COMMITTEE REPORTS

- Car Fest
 - Registration – vehicles & sponsors
 - Registration is open for vehicles and sponsors, contacted 100 vehicles from last year
 - As of today, 6/18/19 - 1 sponsor and 15 vehicle
 - Secretary receives a daily report of Car Show registration
 - Should sponsors be given a space for one car? \$200 level sponsorship will be given a space for one car
 - Food - concession stand will be open, Scrumptious and a Funnell Cake vendor
 - Flyers
 - 500 flyers were printed for the Apex car show
 - Looking for places for flyers to go and folks to take flyers to car show events
 - Day of Show Planning
 - Goodie bags for people that are showing their car
 - Pre-registration and new vehicle registration
 - Workers will arrive at 6am – 26 CERT volunteers and a plan for their tasks
 - Wireless hotspot – looking into possible sponsors
 - Signs for car show and cones for rows
 - Charging or A/C unit for registration or FAFPD booth
 - Credit Card 4 square device – two at registration from 7-9am, after 9am one device stays at registration and the other goes to t-shirt booth
 - Kids Zone area – looking into vendors or Apex Rec Center
 - Dave to look into equipment and signs to bring
 - Back to School Drive?
 - Combinations for gate locks needed
 - Items needed for car show at the training center – to be assembled the night before
 - Tables – 6
 - Cones
 - Golf Carts?
 - Canopies
 - FAFPD banners
 - T-shirts

- Signs
- Next Car Fest Meeting - TBD

ADJOURNMENT

Rob motioned to end meeting, Charlie seconded – meeting adjourned at 4:52 pm

Next FAFPD Meeting

August 20, 2019 3:30pm
7903 Allison Way, Arvada, Colorado 80005