

**REGULAR MEETING
BOARD OF DIRECTORS
FRIENDS OF ARVADA FIRE PROTECTION DISTRICT 501(c)(3)
7903 Allison Way, Arvada, Colorado 80005
August 20, 2019 3:30pm**

CALL TO ORDER

Sue called the meeting at 3:30pm

ATTENDANCE

Sue Steward, Jennifer Enochs, Mark Ferguson, Robb Goodrum, Charlie Gilbert, Tim McMahon, Katie Fisk Cooper, Chris Warhane (via phone)

CRR FUNDING REQUEST

- Presentation from CRR on funding request for 5280 Website upgrade; \$500 – CRR Amber Jones
 - Amber from CRR came to meeting and gave a presentation on the funding request. 5280 Fire is an agency actively involved in media and marketing for local fire departments. 5280 Fire has supported AFPD in the past by taking pictures and hosting events and information for AFPD on their website. 5280 Fire shows the positive side of the fire services and is very supportive of first responders. Arvada FPD as an organization strongly supports this group. This funding will also go towards other areas of the state but will include Arvada Fire. This will be considered marketing for AFPD. This request for \$500 came from CRR, not from 5280 Fire.
 - <https://5280fire.com/>
 - Motion to approve request from Robb. Seconded by Tim McMahon. The motion passes unanimously.

ADDITIONS TO AGENDA

- BC Deanna Harrington came to meeting and stated that the Fire Chief John Greer is on administrative leave pending an investigation. Mike Piper is the interim Chief.
- Dave's Locker Form
- Safety Day
- Expenses for the 911 Memorial at Station 2

APPROVAL OF MINUTES

Funding requests – change answer to “No New Requests”

- Charlie motioned to approve the minutes with addendum, Jennifer seconded – motion passes unanimously.

TREASURER'S REPORT

- Chris Werhane
 - Balance Sheet
 - \$52,457.32 in total liabilities and equity
 - 39.60 in taxes for Arvada for t-shirt sales not listed on current financial report, 7,269.50 for profit from Arvada Car Show on current financial report
 - \$7,229.90 total profit for Car Show 2019
 - Profit & Loss

- Request to run a separate report to show historical data, can have this information date back to the beginning of when the data for that category has been put in

FUNDRAISING

- Event at Odyssey Brewery – Saturday, September 14th from 2-8pm
 - FAFPD and the Union at this event
 - Glasses for this event, we can have glasses produced for around \$2, last year FAFPD sold glasses and a ticket for beer, contacting the vendor to see the minimum amount to order for this price range, sold around 50 glasses last year
 - Need help with staging, set-up and tear down
 - Breaking out the day into two shifts; Sue, Jennifer, Mark and Tim
- Chili Cookoff – December 3rd from 6-8pm
 - 10th annual Chili Cookoff, confirm location at Kline’s again
 - Ride to School sells well and is good publicity for AFD
 - Subcommittee for planning and logistics to be formed

OLD BUSINESS

- Expenses for the 911 Memorial at Station 2
 - Life size statue has gone to the bronzer, have to use another vendor for the bronzer process, price went up to \$24,000, gave deposit \$5,161.70 and then \$7,250 for molding from FAFPD, original donation amount from FAFPD was \$10,000, additional amount needed for bronzing, the Union does have some funding available to use towards this additional amount as well as funding from Arvada FPD
- King Soopers card
 - Mark gathered more information, KS needs the tax ID number and information about the organization, need to register with KS website, Jennifer will help Mark with set-up, changes to be made to the website to reflect this update

NEW BUSINESS

- FAFPD in Arvada Report
 - Review draft of document, send changes or edits to Sue before COB on 8/21, this will be for the October/November Arvada Report
- Dave’s Locker Form
 - People are requesting an immediate form for their in-kind donation, Dave is willing to take this on and make the copies of the form, will spend the money to make copies and run the program, make this form available on the website, Dave’s Locker has a line item in FAFPD financials to be used for this program
 - Possible need for self-sustaining office supplies for Dave’s Locker, money in the budget for these purchases
- Safety Day
 - September 28th 10am-2pm, looking for people to sign-up for shifts
- Phone number for FAFPD, use Google number, Robb will look into this

COMMITTEE REPORTS

- Car Fest
 - Review of hotwash/AAR

- Worked well
 - Tear down of equipment and sent back to training center
 - Channel 4 news showed up at the event
 - Traffic flow into the event worked well
 - CERT being at the event, staffed well
- Lessons learned
 - Back-up judges needed
 - More canopies for two locations day of the event
 - FAFPD staged at the Union t-shirt stand
 - Actual count of vehicles at the event, some duplicate information
 - Build website and marketing capacity for next year
- Planning on theme for next year (2020) 5th annual FAFPD Car Fest, August 2nd
 - Decide on a theme soon for planning purposes
 - Committee to be formed earlier so we can start marketing and planning for next year's event
 - Initial planning meeting in September for 2020 Car Fest Committee
 - FAFPD Board and Car Fest Email sent about next meeting

ADJOURNMENT

Charlie moved to end the meeting, Robb seconded, motion passed unanimously, meeting ended at 5:06 pm