

**REGULAR MEETING  
BOARD OF DIRECTORS  
FRIENDS OF ARVADA FIRE PROTECTION DISTRICT 501(c)(3)  
7903 Allison Way, Arvada, Colorado 80005  
Virtual Meeting via Teams  
January 21, 2021 3:30pm**

**CALL TO ORDER**

Sue called the meeting to order at 1531

**ATTENDANCE**

Sue, Charlie, Mark Ferguson, Ted Terranova, Chris Werhane, Tim McMahon, Robert Goodrum, Katie Fisk Cooper

**ADDITIONS TO AGENDA**

- None

**APPROVAL OF MINUTES**

- Minutes from December 17, 2020
  - Charlie motioned to approve the minutes as is, Jennifer seconded and there was no further discussion.
    - Motion passes unanimously

**OFFICER ELECTIONS**

- There were no new nominations for board positions for 2021. The board decided to vote on the officer elections as a slate instead of voting on each position individually.
- The Board of Director elected positions for the calendar year 2021.
  - President – Sue Steward
  - Vice President – Charlie Gilbert
  - Treasurer – Chris Werhane
  - Secretary – Katie Fisk Cooper
  - Assistant Treasurer & Secretary – Jennifer Enochs
- Chris made a motion to approve the slate as is, Mark seconded and there was no further discussion.
  - Motion passes unanimously

**FUNDING REQUESTS**

- None at this time

**NEW BUSINESS**

- Colorado Gives Day – Charlie
  - Annual day in December for non-profits to showcase their organization and increase donations. There is a great opportunity for FAFPD to participate.

- There are requirements for non-profits to be listed as an organization on the website. There will need to be research about the items needed. Charlie and Jennifer will look into what is needed to apply.
- <https://www.coloradogives.org/COGIVESDAY>

### **OLD BUSINESS**

- Update on Website Revisions – Jennifer
  - There is a request for pictures to upload onto website, specifically for photos of donations and photos of any of the equipment purchased with FAFPD funds.
  - The designer is still working on the website and a date for a draft is to be determined.
  - The board requests for the designer to keep track of their hours so this may be used as an in-kind donation for FAFPD.
- T-shirts – Jennifer
  - Jennifer has been in contact with Shirt Works. They will be sending samples and prices on some options for shirts. They are able to do this work as wholesale and are a local company based in Arvada.
    - Jennifer will be sending an email to the board members requesting each person's preferred color, type and size.

### **COMMITTEE REPORTS**

- Car Fest Committee
  - The City of Arvada still has the permit and the permit has not been approved yet. Sue will be following up on the status.
  - Next meeting for the Car Fest Committee will be on Monday, Feb. 1<sup>st</sup> at 1530. Sue will be sending out the invites.

### **Treasurer's Report**

- Sue proposed that we table this discussion until February's meeting. Secretary will send out the treasurer's reports.
- For Paypal, all donations come through as general donations. Robert and Chris to research Paypal to see if there is a way to designate a donation into a specific category. There may be a note section or another method for noting the donation category.

### **ADJOURNMENT**

- Jennifer made a motion to adjourn the meeting, Chris seconded and there was no further discussion.
  - The motion passed unanimously and the meeting ended at 4:17pm.

### **Next Meeting**

Thursday, February 18, 2021  
3:30-5:00pm